

Accession # \_\_\_\_\_

LEGACY OF THE PLAINS  
2930 Old Oregon Trail, Gering NE 69341 \* 308-436-1989

### INSTRUMENT OF DONATION

Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

I certify that I am the owner of the property described below or the authorized agent of the owner and hereby give, transfer, assign and deliver all of the owner's rights, title and interest in and to the property described below, including any literary rights which I may possess in and to said property, to Legacy of the Plains, a nonprofit corporation, Tax Exempt #47-0724415. As an unrestricted gift, I understand that Legacy of the Plains may, at its sole discretion, sell or otherwise dispose of the property according to the Legacy of the Plains Deaccession Policy.

Signature of owner or authorized agent: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ I acknowledge that I have been offered a copy of the collections policy

**INITIAL ONE:**

\_\_\_\_\_ I do not wish to keep the item(s) described in this donation. The museum is free to use, transfer, sell or dispose of them without contacting me.

\_\_\_\_\_ I would like to have the item(s) back described in this donation. I agree to pick up the item(s) within two weeks of being contacted. I acknowledge that if I do not retrieve or make arrangements to retrieve the item(s) within this time period, the museum may consider the item(s) abandoned property.

**Description of Property.** Please be as detailed as possible. Include such information as how, when, where and by whom the item(s) were used. Use a separate sheet of paper if necessary.

\_\_\_\_\_  
Museum employee receiving item: \_\_\_\_\_ Date: \_\_\_\_\_

Collections Committee approval date: \_\_\_\_\_ Board of Directors approval date: \_\_\_\_\_

*Thank you so much for thinking of us with this donation! Without generous donors like you, our collection would not be what it is today. Donors and volunteers are our lifeblood.*